



## LEONARD BROOM HIGHER DEGREE RESEARCH AWARD CONDITIONS OF AWARD

### 1. INTRODUCTION

Each year the National Centre for Epidemiology & Population Health (“NCEPH”), in the Research School of Population Health (“School”), in the ANU College of Health and Medicine (“College”) may offer an award known as the Leonard Broom Higher Degree Research Award (“Award”).

Funding for this Award has been provided by an endowment in the name of Emeritus Professor Leonard Broom.

Leonard Broom (1911-2009) was born in Boston and had degrees from Boston University and Duke University. He was Professor of Sociology and Anthropology at the University of California at Los Angeles from 1953 to 1959 and Professor of Sociology at the University of Texas from 1959 to 1971. He was Professor of Sociology at the Research School of Social Sciences, The Australian National University from 1971 to 1976 and an Emeritus Professor from 1977. His daughter, Dorothy Broom is a noted Australian sociologist who worked at NCEPH for many years and is now an Emeritus Professor at ANU.

The objective of this Award is to provide funding for HDR Candidates of Australian Aboriginal and/or Torres Strait Islander descent, to support them to pursue a Masters of Philosophy (MPhil) or Doctor of Philosophy (PhD) program, based at the National Centre for Epidemiology and Population Health (NCEPH).

### 2. BENEFITS

**Value:** The value of the Award will be stated in the letter of offer.

**Research Award:** will be paid in fortnightly instalments unless otherwise stated in the letter of offer.

### 3. DURATION

The duration of the full-time Award will be:

- a) Three years for Doctor of Philosophy (PhD), and two years for Master of Philosophy (MPhil) or such shorter period as is stated in the letter of offer; less
  - i. Periods of enrolment already undertaken for the degree at the time of application.
  - ii. As otherwise stated in the letter of offer.
- b) Extension

A recipient who is undertaking a PhD may apply for an extension of the Research Award by completing the Manage my Degree - HDR form. The maximum period of extension is;

- i. Six months for a PhD candidate.
- ii. No extension is available for an MPhil student.

An extension may be sought only where the program has been delayed by circumstances beyond the recipient's control.

#### **4. PROGRAM LEAVE**

Periods of program leave must be taken in accordance with the Research Awards Rule.

##### **a) Unpaid Program Leave**

A recipient may apply for unpaid program leave on personal grounds. If the leave does not exceed a total period of 12 months during the duration of the Award, the recipient may resume the Award at the completion of the leave.

Program leave exceeding a total of 12 months will only be considered where there are exceptional circumstances beyond the control of the recipient and must be approved by the Delegated Authority in the College.

Unpaid program leave is aggregated and awarded only in one-week blocks for a full-time recipient and two-week blocks for a part-time recipient.

A recipient must apply for unpaid program and scholarship leave by completing the relevant section of the Manage my Degree - HDR form in ISIS.

#### **5. ELIGIBILITY**

Up to two Awards will be available each year to a prospective or continuing domestic student whose primary supervisor is part of NCEPH, and who:

- a) Identifies as Aboriginal and/or Torres Strait Islander, and,
- b) Is undertaking a program of study for the degree of Doctor of Philosophy or Master of Philosophy, at NCEPH at the ANU, and,
- c) Has been awarded an approved ANU HDR base stipend scholarship.
- d) Continuing candidates should apply within twelve months of commencement.
- e) An applicant may also apply for the Leonard Broom Research Award if they have applied for an ANU HDR base stipend scholarship but have not yet learnt of the outcome.

The Award may be awarded to a candidate who has not obtained a base stipend scholarship, but only under exceptional circumstances and may be subject to submission of additional documentation for assessment.

## **6. SCHOLARSHIP APPLICATION**

Applications are accepted at any time, by email to the Chair of the NCEPH Scholarships Committee, at [scholarships.committee.nceph@anu.edu.au](mailto:scholarships.committee.nceph@anu.edu.au).

Applications for the Award must be submitted within twelve months of the recipient commencing their research program.

## **7. SELECTION**

Selection will be made on the basis of academic merit, the potential for the proposed research to improve health, and the research proposal.

The Head of NCEPH will offer the award to a student on the recommendation of the NCEPH Scholarships Committee, which comprises at least three academic staff from NCEPH.

The selection committee may make no Award if it considers there is no student of sufficient merit. Where funds permit, the selection committee may also:

- a) vary the number of Awards; and/or
- b) offer the Award at other times.

## **8. CONCURRENT HOLDING OF AWARDS**

A recipient is permitted to hold other scholarships, awards, grants and bursaries concurrently with this Award, provided the terms of the other scholarship permits this also.

## **9. DEFERMENT**

The Award must be taken up no later than the date specified in the letter of offer, unless otherwise approved.

## **10. ONGOING ELIGIBILITY**

- a) A recipient is required to remain enrolled full-time in an eligible program of study for the degree of Doctor of Philosophy/Master of Philosophy at the ANU in the program for which the award was offered.
- b) A part-time Award may be offered or approved if the recipient has reasons acceptable to the University which preclude full-time study for part or all of the program of study. In such cases the University must be satisfied that the reasons relate to caring commitments, a medical condition, a disability, or other circumstance which limits the recipient's capacity to undertake full-time study.
- c) Continues to hold an approved ANU HDR base stipend scholarship.
- d) An award cannot be transferred outside of NCEPH.

At commencement of the Award the candidate's primary supervisor must be a part of NCEPH. In the case where the student's primary supervisor leaves NCEPH, as long as the

candidate remains enrolled in the Research School of Population Health and has an NCEPH supervisor on their panel, they can retain the scholarship.

#### **11. SUSPENSION OF AWARD**

A recipient may apply to the College for suspension of their Award. A suspension may be appropriate if a recipient is studying at another institution and receives an award for that study. In these circumstances the duration of the Award will be reduced by the periods of study undertaken towards the degree during suspension of the Award (unless the study was undertaken overseas as part of a Commonwealth Government financially supported international postgraduate research scholarship or award).

The University may suspend the Award where a recipient has:

- a) outstanding fees; or
- b) an outstanding debt with the University; or
- c) outstanding HDR program milestone/s; or
- d) been found to be in breach of a statute, rule or policy or procedure of the University.

The Award may be suspended when at least five working days have passed since the University advised the recipient in writing that the milestones, debt and/or fees are outstanding, until the milestones have been met or the outstanding fees and/or debt have been paid. Under these circumstances, the recipient will forfeit payment of the Award for the period of time that their Award is suspended.

#### **12. END OF AWARD**

The Award ends:

- a) at the conclusion of the period outlined in section 3; or
- b) if the student transfers to a program outside NCEPH; or
- c) on submission of the thesis for examination; or
- d) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences; or
- e) if a recipient is no longer meeting the conditions of award; or
- f) if a recipient has breached the conditions award; or
- g) if a recipient is found to be in breach of a statute, rule, policy or procedure of the University.

#### **13. REPAYMENT OF FUNDS**

A recipient who is taking leave from their program, or changing their enrolment intensity from full-time to part-time, must submit the prescribed Manage My Degree - HDR form in a timely manner and, where possible in advance, in order to avoid receiving an overpayment of their Award. In circumstances where an overpayment does occur, these will be recovered in accordance with the ANU Procedure - Overpayments.

#### **14. PROVIDING FALSE OR MISLEADING INFORMATION**

The offer of the Award is based on the information provided by the student to the University. An Award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment of the Award.

#### **15. VARIATION TO CONDITIONS OF AWARD**

In exceptional circumstances, these Conditions of Award may be varied by the Head of NCEPH on the recommendation of the Chair of the selection committee.

#### **16. TAXATION AND CENTRELINK**

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships, grants or awards may be regarded as taxable income in some circumstances.

For information on how the Award may affect Centrelink benefits, please refer to:  
<http://www.humanservices.gov.au/customer/enablers/income/>

#### **17. ACCOMMODATION**

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found at:  
<http://www.anu.edu.au/students/services/accommodation>

#### **18. PUBLICITY**

A recipient may be invited to participate in publicity for the Award from time to time, including an interview and photograph.

#### **19. CONTACT WITH THE COLLEGE**

All enquiries regarding the Award should be made to:

*Head, National Centre for Epidemiology & Population Health  
Research School of Population Health  
ANU College of Health & Medicine  
[scholarship.committee.nceph@anu.edu.au](mailto:scholarship.committee.nceph@anu.edu.au)*

#### **20. NOTE**

A recipient of this Award is subject to *The Australian National University Act 1991* and to the Statutes, Rules, policies and procedures of the University as amended from time to time.

Receipt of this Award does not indicate any commitment by the University for conferral of the recipient's award, or of future employment.

## **21. IMPORTANT POLICIES, PROCEDURES, RULES & RESOURCES**

HDR legislation, policies and procedures

<https://www.anu.edu.au/students/program-administration/assessments-exams/hdr-policies-procedures>

Research Scholarship Information (including reimbursement and claim forms) -

<http://www.anu.edu.au/students/scholarships-support/research-scholarship-information>