



Clark Davis Ivins Memorial Travel Grant

CONDITIONS OF AWARD

1. INTRODUCTION

Each year The Coral Bell School of Asia-Pacific Affairs ("the School"), in the ANU College of Asia and the Pacific ("the College") may offer up to two awards known as the Clark Davis Ivins Memorial Travel Grant ("the award").

The objective of the award is to support undergraduate students undertaking global learning opportunities as part of their studies in the Coral Bell School of Asia Pacific Affairs.

Funding for this award has been provided by the Clark Davis Memorial Endowment. The Endowment was established in 2014 by the family to commemorate 24 year-old Private Clark Davis Ivins, who died of wounds received at the Battle of Milne Bay.

2. BENEFITS

The value of the award is stated in your letter of offer. The award will be paid in a single instalment prior to the recipient's travel departure, unless otherwise stated in the letter of offer.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of this award are responsible for the costs of books, study materials, accommodation and all other costs of study.

3. ELIGIBILITY

The award is available each year to a continuing ANU student who is:

- (a) a domestic or international student;
- (b) enrolled in the Bachelor of International Security Studies
- (c) enrolled in a Global Learning Program offered by the ANU.

4. APPLICATION

Applications are called for with a closing date set by the College. The application is submitted on the prescribed electronic form and supporting documentation forwarded to the CAP Student Centre by email prior to the closing date.

5. SELECTION

Selection is made on the basis of: the academic record of applicants; and the extent to which the student can demonstrate that participation in a global learning program will enhance their degree program.

Other factors such as an applicant's access to other funding streams may also be taken into account. Preference may be given to applicants with access and equity considerations including, if relevant, financial circumstances.

The award is offered to a student by a selection committee chaired by the Associate Dean (Education) which will include academic and/or professional staff from the College. Recommendations from the committee will be approved by the Associate Dean (Education).

The selection committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The committee may also vary the number of awards and/or offer the award at other times in exceptional circumstances or based on the standard of applications or students.

6. CONCURRENT HOLDING OF AWARDS

A recipient of The Clark Davis Ivins Memorial Travel Grant is permitted to concurrently hold other scholarships, awards, grants and bursaries subject to the terms of the corresponding section in the conditions of award of the other scholarship/bursary/grant/award that they are holding.

7. DEFERMENT

The recipient must take up their award in the semester for which it is offered. Any requests for deferrals of the award must be approved by the Associate Dean (Education). Subject to approval, the award may be deferred for a maximum of 12 months.

8. ONGOING ELIGIBILITY

A recipient of this award is required to participate in a global learning program offered by the Australian National University.

9. CESSATION OF AWARD

The award ceases or should be surrendered:

- (a) at the conclusion of the travel period; or
- (b) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences;
- (c) if a recipient fails to enrol as required in section 8;
- (d) if a recipient changes their program without permission prior to the commencement of the global learning program;
- (e) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules;
- (f) if a recipient breaches behavioural standards set by the University under the Fieldwork health and off-campus work safety procedure;

whichever is earliest.

10. REPAYMENT OF FUNDS

Subject to the information available at the time the Associate Dean (Education) may request that the payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

11. PROVIDING FALSE OR MISLEADING INFORMATION

The awarding of a scholarship/grant is based on the information provided to the University. An award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment in awarding the scholarship/grant.

12. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis section 6 and/or 7 of these conditions of award may be varied by the Dean on the recommendation of the Chair of Selection Committee.

13. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances. Scholarships/grants may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how your award may affect your Centrelink benefits, see this website <http://www.humanservices.gov.au/customer/enablers/income/>

14. PUBLICITY

The recipient may be requested to participate in publicity for the award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Asia and the Pacific, the Coral Bell School of Asia Pacific Affairs or Strategic Communications and Public Affairs Office of the University.

15. CONTACT WITH THE COLLEGE

All enquiries regarding the award and changes, issues, or further information after acceptance should be made to:

*Student Centre
ANU College of Asia and the Pacific*

Email: cap.student@anu.edu.au

16. DISCLAIMER

The recipient of this award is subject to The Australian National University Act 1991 as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The award of a scholarship/grant does not carry any commitment by the University for future employment.

These conditions of award should be read in conjunction with the University's Coursework Scholarships Policy & Procedures available from the ANU website.

17. RELATED POLICIES, PROCEDURES & RULES

ANU Coursework Scholarship Policy -

https://policies.anu.edu.au/ppl/document/ANUP_007803

ANU Coursework Scholarship Procedure -

https://policies.anu.edu.au/ppl/document/ANUP_009607

ANU Academic Misconduct Rules - <https://www.comlaw.gov.au/Details/F2014L01785>

ANU Discipline Rules - <https://www.legislation.gov.au/Details/F2015L02046>

ANU Fieldwork Health and Off-Campus Work Safety Procedure -

https://policies.anu.edu.au/ppl/document/ANUP_000531