



Australian  
National  
University

# Bruce Hall room guide

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## Rooms

Bruce Hall Main Wing –also nicknamed East, West, and Middle wings, due to their geographical locations –consists of 372 individual student rooms.

### Standard rooms

There are 350 standard rooms, each sized at 13m<sup>2</sup>, each including a king single bed with a mattress, a desk, an office chair, a sink, cabinets for clothes, a mirror, and a lockable balcony. There is also space to bring a mini fridge sized 45cm (D) x 50cm (W) x 65cm (H). Please note that all electrical equipment must be tested and tagged.

### Accessible rooms

There are 20 accessible rooms located throughout Main Wing. These rooms have the same layout and equipment as standard rooms but are larger in size (19m<sup>2</sup>). Cabinets, doorways, and desks are set at accessible heights.

All rooms can be accessed via the lift from the lobby, and individual reasonable adjustments can be made as requested. Please contact the Head of Residence via email to discuss accessibility at Bruce Hall and ANU.

Bruce Hall standard room





Bruce Hall dining hall

## Student community spaces

All community spaces close at 10pm, which is when overarching noise restrictions begin daily. Please note this also includes loud noise from individual bedrooms.

### Dining room

Bruce Hall is a fully catered residence offering 21 meals per week. Meals are provided at the set mealtimes noted below, however late meals can be requested for dinner by organising a late pickup time with Bruce Hall reception. A range of dietary requirements can be catered for.

The dining hall is also the location for many of our formal dinners and events, such as Commencement, Academic Dinner and Valete.

Meals are served between the following times:

- Breakfast: 7am-9.30am
- Lunch: 11.45am-1.45pm
- Dinner: 5.30pm-8pm

## The Buttery and Junior Common Rooms

The Buttery is located on level 1 of Main Wing. This is the social hangout space, open from 8.00pm to 10.00pm seven days a week (except during exams and holiday periods). The Buttery caters for everyone, offering a mix of alcoholic and non-alcoholic drinks, ice creams, lollies, chips, noodles, and chocolates. It is a fully licenced bar, run by three canteen staff and one Buttery Coordinator. To make sure things remain cheap for the Bruce Hall community, the Buttery does not make a profit on sales.

The Buttery adjoins the Junior Common Room (JCR) which is also home to our highly used pool/snooker table and ping pong table.

### Student community rooms

Student community rooms are located on levels 1, 2, 4 and 6. Level 1 is the JCR and Buttery. All other levels include a large-screen television, comfortable couches and chairs, study tables and outdoor balconies. These common rooms are often used for student pod meetings, and movie and games nights.

Simple kitchens adjacent to the common rooms allow students to use a microwave, store an item in the fridge, or wash dishes if needed. As these are communal spaces, we expect students to tidy up after themselves.

Bruce Hall also boasts a beautiful rooftop garden, which can be accessed by students as a common space all year round and includes a range of herbs, and citrus and deciduous trees.



Student community room

Bruce Hall  
art room



### Student study room

Student study rooms are located on all levels of Main Wing. These can be used by students whenever they choose, before 10pm. Bruce Hall also has a computer lab, fully equipped with computers (PC/MAC) and printing facilities, which is located on the ground floor, away from noisy walkways or spaces.

Study rooms and the computer lab are no noise/quiet spaces. No food is permitted.

### Art and music rooms

There are four music rooms and an art room located on level 1. Students may use these rooms whenever they choose, before 10pm. Again, as these are communal spaces, we expect students to tidy after themselves.

(Please note the art room may not be as clean as shown in the image below... it is after all an art room!)

### Bathroom, toilets and laundry

The communal bathrooms (showers/vanity) and toilets are available on all levels of Mainwing, this includes accessible toilets and showers. Please note that all bathrooms and toilets are unisex. There is no gender segregation at Bruce Hall.

The laundry is on level 1, with 10 washing machines and 10 dryers. Payment for each cost \$3.00 and can be paid for by tapping your Visa/Mastercard prior to use. Each wash/dry takes roughly 20 minutes, and we expect students stay and monitor their washing. A lost property basket is in the laundry room.

## How to access your room

The rooms at Bruce Hall are accessed using Onity key cards and card readers. You will need your key card to gain access to the building, to enter the lift foyer, common spaces, and your own room. To access, simply tap your card on the card reader. A green light will flash, indicating access has been granted.

You are the only resident who can access your room. However, there will be occasions when staff, cleaners, or other contractors may need to access your room. This will happen only when necessary, such as for scheduled room inspections, maintenance or fire evacuations, and you will be notified in advance. They will announce themselves by knocking three separate times before respectfully entering.

As a student, you are given three free 'lockouts', where ANU staff provide you with after-hours access to the building and your room if you forget your access card. After the third lockout, a direct charge of \$25.00 is applied to your accommodation account for each subsequent time.

### Troubleshooting

**Solid red light after tapping your key card:** A solid red light means your key card has been declined access to this door. This may be because the wrong key card has been used or your key access has expired. Reception staff can check and update your key access, or provide a replacement key if necessary.

**Flashing red/green light after tapping your key card:** A red/green flashing light means your door lock is running low on batteries. You will still be able to access your room. Listen for a click a second after you tap your key card, then push the handle down. Please notify reception at your earliest convenience, so the batteries can be replaced.

## Room Wi-Fi

Students can connect to ANU-Secure or eduroam using their University ID (e.g. 'u1234567' for ANU-Secure and 'u1234567@anu.edu.au' for eduroam) and password.

You also have an Ethernet port in your room to which you can connect your devices.

### Visitors to ANU

Guests who are not ANU students or staff can access eduroam using their own university's username (use 'u1234567@youruni.edu.au') and password.

For conference attendees/guests requiring temporary access to ANU-Secure, please submit an ANU [Service Desk ticket](#).

### Troubleshooting

If you are experiencing network issues, try forgetting the network and then reconnecting. You can also see device-specific Connection guides at the bottom of the [Get Connected at ANU](#) website.

Other issues:

- You may have too many devices connected to Wi-Fi. Turn them off or disconnect them from the Wi-Fi.
- Bluetooth and Hotspot interference may cause issue with your connection. Make sure they are turned off.
- Gaming consoles such as PlayStation and Xbox cannot be connected to ANU Wi-Fi. They are not programmed to connect to Enterprise Wi-Fi, such as ANU-Secure. Instead, connect the console to the network using an Ethernet cable.

If the problem persists, please contact the ANU Service Desk at +61 2 612 54321 or log a [Service Desk ticket](#).

## Wall fan

You can control your wall fan with pull cords:

Pull the right-hand cord to switch the fan on. When it first starts up, the fan will rotate at a low speed.

Pull on the right-hand cord again to change the fan speed. Choose between Low (1), Medium (2), and High (3) fan speed settings.

Pull on the left cord to activate oscillation mode, which moves the fan direction from left to right.

For remote control:

Press the SPEED/ON button to switch the fan on. When it first starts up, the fan will rotate at a low speed. Press the same button to change the fan speed from Low, Medium, to High.

Press the SWING button to activate oscillation mode, which moves the fan direction from left to right, to stop pressing the button again. There are three oscillation modes: Normal, Natural and Sleep.

Press the TIMER button to change the timer setting. When you press the TIMER button the function is activated, allowing you to set the timer from 0.5–7.5 hours. Each time you press the button it will increase by 0.5 hours.

The sensor of the remote control must be pointed at the fan receiver to operate properly, with no obstacles in between. The distance between the remote and receiver should be no more than 6 metres and 30 degrees radius, left to right of the fan.

### Troubleshooting

If the fan is wobbling or making a noise, it may not be spinning along its correct turn path. Depending on how severe the noise or wobbling, either the fan's screws will need to be tightened, or it may need to be re-installed/replaced. In either instance, you will need to call or visit reception to submit a maintenance request.

## Heater

Turn the dial located on the top of the heater to the desired setting – it will pop up. Settings range from one (snowflake) to five, with five being the hottest.

Please note that during winter the heating only turns on if the temperature is below 18 degrees celsius.

### Troubleshooting

Heater provides no heat: All heating across ANU campus is deactivated during summer and early autumn and is typically only turned on around 25 April – ANZAC Day. Outside of these times, if no (or low) heat is coming from the heater, please check the setting and adjust accordingly. If the problem persists, call or visit reception to submit a maintenance request.

Heater emits a rattling or suction noise: This may occur when air or pressure builds up in the system, or problems have arisen due to pressure. Please call or visit reception to submit a maintenance request to have this fixed.

## Rolling blinds

Pull the front string down to lower the blind, pull the back string up to raise the blind.

### Troubleshooting

If you are unable to open or close your blinds, first ensure all strings are untangled from the base to the top. Once each pair of strings is easily distinguishable, you should be able to follow the steps outlined above to open and close the blind. If you are still experiencing trouble, please call or visit reception to submit a maintenance request.

## Room sink and tap

Lift the tap handle to release water. Turn the handle to the left for hot water and to the right for cold water.

### Troubleshooting

A bad smell: When a sink has not been used for some time, the seal created by water in the plumbing begins to diminish, allowing odours to come up through the system. To fix, simply turn on your tap for a minute or two. This will reset the seal.

Minerals or debris: Similarly, if water has not run for some time, it may gather in the pipes, collecting minerals or debris. If these are present in your water, simply turn on your tap for a minute or two, until the water runs clear.

## Urgent maintenance issues

If you are experiencing an urgent maintenance issue, you should notify reception (in person or by phone) as soon as possible, so the matter can be investigated promptly. Any non-urgent maintenance issues can be logged with reception via email.

While this is not an exhaustive list, some examples of urgent issues include: flooding in the room; water seeping into carpets; broken/ damaged water pipes; power outages (that do not reset using the above instructions); bed bugs.

How do you tell if your maintenance issue is urgent? Ask yourself the following questions:

- Does this issue pose a safety or a security risk?
- Is this issue causing significant disruption?
- Can this issue wait until the next day?

If the issue poses a safety or security risk, or if it is causing significant disruption and cannot wait until the next day, it is urgent: inform reception staff immediately.

If an urgent maintenance issue occurs after hours, contact the Community Support Officer on duty immediately.



Welcome to  
Bruce Hall

## Contact us

### **Bruce Hall, ANU**

40A Daley Rd, Acton ACT 2601

Still experiencing problems after consulting this guide?

Visit or call reception to submit a maintenance request  
or ask for help.

T (02) 6125 6444

E [reception.brucehall@anu.edu.au](mailto:reception.brucehall@anu.edu.au)

 [instagram.com/brucehall/](https://www.instagram.com/brucehall/)