



**Australian  
National  
University**

## **DUGUID TRAVELLING AWARD CONDITIONS OF AWARD**

### **1. INTRODUCTION**

Each year the National Centre for Epidemiology and Population Health ('NCEPH') in the ANU College of Health and Medicine ('CHM') may offer an award known as the Duguid Travelling Award ('the Award').

Funding for this Award has been provided by an endowment made in 2002 to the Australian National University's Endowment for Excellence by Dr Andrew Duguid and Mrs Rosemary Douglas. It recognises the contribution made by their late parents, Charles and Phyllis Duguid, who spent much of their lives working for the advancement of Australia's Aboriginal and/or Torres Strait Islander population.

The objective/s of the Award are to support, a HDR candidate based at NCEPH to undertake national or international travel in pursuit of their academic goals (e.g. to attend a conference, training, workshop, or collaborative meeting). Alternatively for an external postgraduate student to come to the NCEPH for an approved visit or program of study.

### **2. BENEFITS**

The value of the Award is stated in the letter of offer. The Award will be paid by reimbursement in a single instalment following upon receipt of appropriate documentation.

### **3. DURATION**

The Award is to be used within 12 months of receipt of the award.

### **4. ELIGIBILITY**

The Award is available each year to:

- (a) An Aboriginal and/or Torres Strait Islander student enrolled in a HDR program based at NCEPH to undertake national or international travel in pursuit of their academic goals (e.g. to attend a conference, training, workshop, or collaborative meeting); or
- (b) An external postgraduate Aboriginal and/or Torres Strait Islander student to come to NCEPH for an approved visit or program of study; or
- (c) A non-Indigenous student enrolled in a postgraduate degree program at NCEPH and working in the area of Aboriginal and Torres Strait Islander health.

### **5. SCHOLARSHIP APPLICATION**

Application instructions will be advertised on the University scholarship webpage.

### **6. SELECTION**

Selection will be made on the basis of:

- (a) The academic merit of the proposal (describing multiple academic gains, such as meeting with collaborators before or after a conference, is highly regarded).
- (b) The benefit of the proposal to the individual.
- (c) The benefit of the proposal to NCEPH.

Preference will be given to Aboriginal and/or Torres Strait Islander applicants.

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Selection is conducted by the NCEPH Scholarships Committee. The Committee is chaired by an academic staff member of NCEPH and will include at least two additional staff members of NCEPH.

Any potential conflict of interests with any of the applicants will be disclosed prior to the selection. The NCEPH Scholarships Committee reserves the right to make no award if it considers there is no applicant of sufficient merit.

## **7. CONCURRENT HOLDING OF AWARDS**

A recipient is permitted to hold other scholarships, awards, grants and bursaries concurrently with this Award, provided the terms of the other scholarship permits this also.

## **8. DEFERMENT**

The Award must be used for travel within twelve months of receipt. If the recipient is unable to undertake the travel for this Award, the Head, NCEPH has the discretion to approve that the funds awarded be:

- Held over, for up to twelve months, until an identical journey can be made in the future; or
- Held for use by the recipient for another, not necessarily identical, journey to be taken within twelve months of the Award; or
- Forgone, and possibly awarded to the next person on the reserve list, as recommended by the selection committee.

## **9. ONGOING ELIGIBILITY**

The recipient must undertake the activity for which the Award is granted. If the activity is not undertaken, the NCEPH has discretion to seek repayment of the Award. If there are circumstances beyond the control of the recipient that prevent the recipient from fulfilling this requirement, the NCEPH may allow the recipient to retain the Award.

## **10. CESSATION OF AWARD**

The Award ceases or should be surrendered:

- (a) if the conference travel or program of study does not go ahead; or
- (b) if a recipient breaches academic or behavioural standards set by the University under the Discipline Rule (2021) and Academic Integrity Rule (2021)

whichever is earliest.

## **11. REPAYMENT OF FUNDS**

If an overpayment occurs due to one of the above scenarios the NCEPH Scholarships Committee will decide whether it is appropriate for the recipient to make a pro rata repayment of monies awarded.

If the intended activity for which funds were applied for is not successfully completed, or overpayment occurs as per section 10 of these Conditions of Award, the NCEPH Scholarships Committee will decide whether it is appropriate for the recipient to repay all or some of the Grant.

The University reserves the right to recover funds if there is evidence the funds were not used for the approved activity.

## **12. PROVIDING FALSE OR MISLEADING INFORMATION**

The Award is based on the information provided to the University. The Award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment for the Award.

### 13. VARIATION TO CONDITIONS OF AWARD

In exceptional circumstances and on a case-by-case basis, section 6 and/or 8 of these Conditions of Award may be varied by the Pro Vice-Chancellor (Graduate Research) on the recommendation of the chair of the selection committee.

### 14. TAXATION & CENTRELINK

Recipients are responsible for seeking taxation and Centrelink advice (if applicable) regarding their own individual circumstances. Awards may be regarded as taxable income if a recipient is enrolled on a part-time basis.

For information on how the Award may affect Centrelink benefits, see this website <http://www.humanservices.gov.au/customer/enablers/income/>

### 15. ACCOMMODATION

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at:

<http://www.anu.edu.au/study/accommodation>

### 16. PUBLICITY

The recipient may be requested to participate in publicity for the Award from time to time. This may include publicity in the country of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the Award by publishing the names of the recipients. Arrangements for such publicity will be made through the ANU College of Health and Medicine or ANU Communications and Engagement (ACE).

Recipients will also be required to acknowledge funding from the Award should the outcomes lead to publication.

### 17. CONTACT WITH THE AWARD OWNER

All enquiries regarding the Award and changes, issues, or further information after acceptance should be made to:

*National Centre for Epidemiology and Population Health*

*ANU College of Health and Medicine*

[scholarships.committee.nceph@anu.edu.au](mailto:scholarships.committee.nceph@anu.edu.au)

### 18. DISCLAIMER

The recipient of the Award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The Award does not carry any commitment by the University for future employment.

These Conditions of Award should be read in conjunction with the *Research Awards Rule 2021* and Higher Degree Research Policy and Procedures available from the [ANU website](#).

### 19. RELATED POLICIES, PROCEDURES & RULES

HDR Legislation, policies and procedures - <https://www.anu.edu.au/students/program-administration/assessments-exams/hdr-policies-procedures>

HDR Scholarships Policy - [https://policies.anu.edu.au/ppl/document/ANUP\\_7926387](https://policies.anu.edu.au/ppl/document/ANUP_7926387)

HDR Scholarships Procedure - [https://policies.anu.edu.au/ppl/document/ANUP\\_7926390](https://policies.anu.edu.au/ppl/document/ANUP_7926390)

ANU Academic Integrity Rule - <https://www.legislation.gov.au/Details/F2021L00997>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2021L00998>

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ANU Student Code of Conduct <https://www.anu.edu.au/students/program-administration/program-management/student-code-of-conduct>

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