



**Australian  
National  
University**

## **CO-LAB HONOURS GRANT CONDITIONS OF AWARD**

### **1. INTRODUCTION**

Each year the Co-Lab may offer a number of awards known as the Co-Lab Honours Grant ('the Award').

The objective of the Award is to provide financial support for Honours students to pursue research projects aligned with the Australian Signals Directorate.

Funding for this Award has been provided by the Australian Signals Directorate.

### **2. BENEFITS**

The value of the Award is stated in your letter of offer. The Award is paid in a one-off payment upon acceptance of the Award and meeting the eligibility requirements unless otherwise stated in the letter of offer.

One of the features of the Co-Lab Honours Grant is the calendar of events, training and mentoring designed to support and develop recipients.

The recipient is responsible for making payment of all tuition fees by the prescribed date as set out by the University each session. Recipients of the Award are responsible for the costs of books, study materials, accommodation and all other costs of study.

### **3. ELIGIBILITY**

The Award is available each year to a prospective or current domestic ANU student who:

- (a) is an Australian citizen; and
- (b) receives an offer of admission to or is currently enrolled in an Honours program offered by ANU; and
- (c) is undertaking a research project during their Honours year that aligns with the Australian Signals Directorate research interests; and
- (d) applies for, is granted and maintains a baseline security clearance (sponsored by the Co-Lab); and
- (e) agrees to assign their project Intellectual Property to the University.

### **4. APPLICATION**

The application is submitted on the prescribed form. Any requirement for supporting documentation and forwarding details will be stated on the application form and/or ANU Scholarships website. The application and all supporting documentation (where applicable) must be submitted on or prior to the closing date published on the ANU scholarships website.

### **5. SELECTION**

Selection is made on the basis of applicants meeting the eligibility criteria, academic merit and the responses provided in the application. Research projects that are most closely aligned with the Australian Signals Directorate research interests will be given preference.

The Award is offered to a student by the Co-Lab Program Steering Committee chaired by the Co-Lab Director of Research (or nominee) which will include the Director, Mathematical Sciences Institute; the Director, Research School of Computing; and at least two representatives from the Australian Signals Directorate (among other academic representatives).

The committee reserves the right to make no award if it considers there is no applicant of sufficient merit. The committee may also vary the number of Awards and/or offer the Award at other times in exceptional circumstances or based on the standard of applications or students (where funds allow).

#### **6. CONCURRENT HOLDING OF AWARDS**

A recipient of the Award is permitted to hold concurrent student financial awards as outlined in the ANU Coursework Scholarships procedure.

#### **7. DEFERMENT**

The Award cannot be deferred.

#### **8. ONGOING ELIGIBILITY**

A recipient of this Award is required to enrol in a full-time load of 24 units per semester. This must include a 24-unit Honours project. In some circumstances, students undertaking a 12-unit Honours project will receive pro-rata funding.

Recipients are expected to participate in the events and activities organised as part of the Co-Lab Honours Grants Program, as communicated from time to time by the Co-Lab Management team. Recipients are expected to respond promptly to messages from the Co-Lab Management Team, and to check their official ANU email account regularly.

#### **9. CESSATION OF AWARD**

The Award ceases or should be surrendered:

- (a) if a student no longer meets the eligibility requirements;
- (b) on the date on which the recipient withdraws or ceases to attend the University other than for approved absences;
- (c) if a recipient fails to enrol as required in section 8;
- (d) if a recipient changes their program or course;
- (e) if a recipient breaches academic or behavioural standards set by the University under the Academic Misconduct & Discipline Rules;

whichever is earliest.

#### **10. REPAYMENT OF FUNDS**

Subject to the information available at the time, the Co-Lab Director of Research or their nominee may request that pro-rata payment for the semester in which the breach of conditions or withdrawal occurs be refunded in part or in full.

#### **11. PROVIDING FALSE OR MISLEADING INFORMATION**

The Award is based on the information provided to the University. The Award may be withdrawn at any stage if incorrect, false or misleading information is provided or relevant information is withheld. This includes circumstances where the false information is unrelated to the assessment for the Award.

#### **12. VARIATION TO CONDITIONS OF AWARD**

In exceptional circumstances and on a case-by-case basis section 7 of these Conditions of Award may be varied by the Co-Lab Director of Research or nominee.

### **13. TAXATION & CENTRELINK**

Recipients are responsible for seeking taxation and Centrelink advice regarding their own individual circumstances.

For information on how the Award may affect your Centrelink benefits, see this website <http://www.humanservices.gov.au/customer/enablers/income/>

### **14. ACCOMMODATION**

It is the recipient's responsibility to obtain residential accommodation. Information on student accommodation and application forms are available from the University Accommodation Services. Information may be found on the Web at: <http://study.anu.edu.au/accommodation>

### **15. PUBLICITY**

The recipient may be requested to participate in publicity for the Award from time to time. This may include publicity in the state or territory of residence or of schooling. Recipients may be contacted for an interview and photograph. The University may also publicise the Award by publishing the names of the recipients. Arrangements for such publicity will be made through the Co-Lab Management Team or ANU Communications and Engagement (ACE).

### **16. DISCLOSURE AND CONTACT WITH FUNDER**

For the purposes of reporting on the impact of awards, the name, program name and demographics (for example: age, country or town of residence) relating to a recipient of the Award will be disclosed to the funders supporting the Award. Initial contact between the funder and a recipient will be facilitated by the Co-Lab Management Team or an authorised representative of the University.

### **17. CONTACT WITH THE AWARD OWNER**

All enquiries regarding the Award and changes, issues, or further information after acceptance should be made to:

Co-Lab Management team

Email: [co-lab@anu.edu.au](mailto:co-lab@anu.edu.au)

### **18. DISCLAIMER**

The recipient of the Award is subject to *The Australian National University Act 1991* as amended, and to the Statutes, Rules, Regulations and Resolutions of the University.

The Award does not carry any commitment by the University for future employment. These Conditions of Award should be read in conjunction with the University's Student financial awards Policy and Coursework Scholarships Procedure available from the ANU website.

### **19. RELATED POLICIES, PROCEDURES & RULES**

ANU Student financial awards Policy -

[https://policies.anu.edu.au/ppl/document/ANUP\\_007803](https://policies.anu.edu.au/ppl/document/ANUP_007803)

ANU Coursework Scholarships Procedure -

[https://policies.anu.edu.au/ppl/document/ANUP\\_009607](https://policies.anu.edu.au/ppl/document/ANUP_009607)

ANU Academic Misconduct Rule - <https://www.legislation.gov.au/Details/F2015L02025>

ANU Discipline Rule - <https://www.legislation.gov.au/Details/F2020L01686>

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